

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
OFFICE OF LICENSING/ INSPECTION/VIOLETION REPORT

Center Name: ABC Learning Academy	Center ID#: 091100094	County: Cumberland
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Address: 321 W. Grape St	City: Vineland	Zip Code: 08360	Email: jarivettea@aol.com
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Phone: (856) 457-5514	Fax:	Initial Inspection: 1/30/2015	License Status: R 6/30/2016
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Due Date(s):*	2/13/2015	3/27/2015	4/3/2015	4/30/2015	5/20/2015	7/1/2015
Date(s) Reinspection:	2/27/2015	3/19/2015	4/16/2015	4/20/2015	6/1/2015	6/8/2015
Due Date(s):*	7/8/2015	8/12/2015	9/24/2015	10/13/2015	10/20/2015	12/21/2015
Date(s) Reinspection:	7/28/2015	8/24/2015	9/29/2015	10/6/2015	11/20/2015	12/30/2015
Due Date(s):*	2/1/2016	3/4/2016				
Date(s) Reinspection:	2/4/2016					
Due Date(s):*						
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Center is in compliance with requirements as of: transfer **Reinspection occurs on or soon after due date*

3/4/15 email stating the center will reduce to 21 children under 2.5 by attrition. 4/1/15 email recvd, 4/20/15 fax recvd, fax recv 6-17-15, complaint # 1110, transferred to a

Renewal on 2/4/16

Renewal ☐ Initial ☐ Monitor ☒ Increase ☒ Age Change ☐ Relocation ☐ New Sponsor ☐ Space Evaluation ☐ Complaint # 174 466 853

Date Cited M/D/Year	Date Abated M/D/Year	Based on a inspection(s) conducted by the Office of Licensing (OOL) the above date(s), the center needs to take the following actions in order to come into compliance with the MANUAL OF REQUIREMENTS FOR CHILD CARE CENTERS (N.J.A.C. 10:122):
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Supervision, Staff/Child Ratios & Space

10/6/2015	11/20/2015	<input checked="" type="checkbox"/> 1. Provide 2 staff to work with the children: when 6 or more children are present; on any field trip, outing, or special event away from the center regardless of transportation; or with more than 12 school-age children on walks.
		<input type="checkbox"/> 2. Ensure that children are supervised by a staff member at all times, including at off-site locations.

Notes:

		<input type="checkbox"/> 3. Develop and implement a method to keep track of all children, including at off-site locations.
3/19/2015	4/16/2015	<input checked="" type="checkbox"/> 4. Maintain required staff to meet ratios: when children are awake; sleeping; on premises during naptime.

Notes:

		<input type="checkbox"/> 5. Limit group size to 12 infants (under 18 months), 20 children for early childhood or 30 children for school-age
		<input type="checkbox"/> 6. Assign a primary caregiver for group of 4 infants and 6 toddlers.
		<input type="checkbox"/> 7. Post the center's license in a prominent location in each building.
1/30/2015	2/27/2015	<input checked="" type="checkbox"/> 8. Operate within the center's licensed capacity and within each room's capacity.

Notes:

		<input type="checkbox"/> 9. Identify and maintain space requirements for all rooms approved by the OOL for children's use; make unapproved space inaccessible to children.
7/28/2015	7/28/2015	<input checked="" type="checkbox"/> 10. Ensure the children's health, safety and well-being.

Notes:

Activities & Discipline

Note: If number is checked, see attachment page(s) for clarification.

		<input type="checkbox"/> 11. Provide a sufficient variety of age-appropriate activities.
		<input type="checkbox"/> 12. Provide age-appropriate time frames for each activity.
1/30/2015	2/27/2015	<input checked="" type="checkbox"/> 13. Provide enough supplies, furniture and equipment for the required activities.
		<input type="checkbox"/> 14. Provide daily structured and unstructured indoor and outdoor energetic physical activity that promotes coordination and movement skills: 30 minutes for children in care less than 4 hours; 60 minutes for children in care more than 4 hours. Avoid inactivity for more than 30 minutes unless eating or sleeping.
		<input type="checkbox"/> 15. Develop policies/plans for use of TV/computer/video by children: under 2 years; over 2 years; with special needs; in care less than 4 hours; in care more than 4 hours.
		<input type="checkbox"/> 16. Ensure use of TV/computer/video is educational/instructional and age/developmentally appropriate, and not used as a substitute for planned activities or for passive viewing.
12/30/2015	2/4/2016	<input type="checkbox"/> 17. Significantly limit the use of TV/computer/video for children under the age of 2.
		<input type="checkbox"/> 18. Use positive methods of guidance and discipline consistent with children's age and developmental needs: prohibit corporal and/or emotional punishment.

Notes:

		<input type="checkbox"/> 19. Ensure staff do not withhold active play times as a means of discipline unless a child's actions or behavior present a danger to themselves or others.
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Nutrition & Rest

		<input type="checkbox"/> 20. Provide nutritious food and beverages that comply with the manual/CACFP standards including a variety of fruits and vegetables and a high portion of whole grains; limit foods high in solid fats, added sugar, trans fats, and sodium. (Refer to CACFP standards at (www.fus.usda.gov/cnd/care/childcare.htm))
		<input type="checkbox"/> 21. Provide cribs that meet CPSC standards and maintain documentation on file.
		<input type="checkbox"/> 22. Provide infants/toddlers with opportunities to leave their sleeping equipment to crawl, walk and play.
		<input type="checkbox"/> 23. Ensure children 12 months and younger are initially placed in a face-up sleeping position unless indicated in writing by child's health care provider.

Administration & Parent Involvement

		<input type="checkbox"/> 24. Designate someone in the center to carry out the director's responsibilities when the director is absent.
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Program Records

6/8/2015	8/24/2015	<input checked="" type="checkbox"/> 25. Complete and maintain at the center the staff records checklist.
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Notes:

3/19/2015	8/24/2015	<input checked="" type="checkbox"/> 26. Ensure that Child Abuse Record Information (CARI) checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff.
3/19/2015	8/24/2015	<input checked="" type="checkbox"/> 27. Ensure that Criminal History Record Information (CHRI) checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff.
1/30/2015	2/27/2015	<input checked="" type="checkbox"/> 28. Hire and submit the required documentation for the following: director; head teacher; group teacher; program supervisor.

Notes:

1/30/2015	2/27/2015	<input checked="" type="checkbox"/> 29. Maintain record of annual staff training on use of fire alarms and emergency evacuation procedures including evacuation and lock down.
6/8/2015	6/17/2015	<input checked="" type="checkbox"/> 30. Ensure that all full-time staff complete 10 hours annual training with 2 hours in each of the following core areas: child growth and development; positive guidance and discipline; health and safety.
		<input type="checkbox"/> 31. Ensure that the director, head teacher, group teacher and program supervisor complete 20 hours of annual training in 1 or more of the following: professional development approved by Professional Impact New Jersey or the National Child Care Association, or equivalent staff development in three or more of nine specific management areas including physical activity, special needs programming, & ADA guidelines.
1/30/2015	7/28/2015	<input type="checkbox"/> 32. Ensure that 2 staff members who have current certified basic knowledge of first aid principles and CPR are at the center at all times when enrolled children are present.
		<input type="checkbox"/> 33. Review, at least annually, a list from the Consumer Product Safety Commission (CPSC) regarding unsafe products and provide staff and parents with CPSC website www.cpsc.gov/cpscpub/prerel/prerel.html

Sanitation & Diapering

1/30/2015	2/27/2015	<input checked="" type="checkbox"/> 34. Wash and disinfect: toilet training chairs and potty seats after each use; diapering surfaces after each use; toys mouthed by infants and toddlers after each use; mats after each use unless stored separately; sleeping equipment weekly; sheets and blankets weekly; tables before each meal.
6/8/2015	7/28/2015	<input checked="" type="checkbox"/> 35. Ensure that children wash their hands with soap and running water: before intake of food; after using the toilet; after having a diaper change; and as needed.
		<input type="checkbox"/> 36. Ensure that staff wash their hands with soap and running water: before preparing or serving food; after assisting a child in toileting; after changing diapers; after contact with body fluids or secretions; and as needed.

Health & Fire Safety

		<input type="checkbox"/> 37. Obtain and maintain on file a current health certificate.
		<input type="checkbox"/> 38. Obtain and maintain on file a current fire certificate.
		<input type="checkbox"/> 39. Conduct and document monthly fire drills during each session provided at the center and evacuate all children within 3 minutes.
		<input type="checkbox"/> 40. Ensure the center's fire protective systems are operative at all times.
		<input type="checkbox"/> 41. Develop and post prominently on every floor of the center an emergency plan including evacuation, disaster and lockdown procedures.
1/30/2015	1/30/2015	<input checked="" type="checkbox"/> 42. Ensure that all exits and egress areas are unobstructed, and exit doors are easily operable.

Notes:

		<input type="checkbox"/> 43. Ensure that illuminated exit signs and emergency lighting are operable at all times.
		<input type="checkbox"/> 44. Ensure that fire extinguishers are serviced and tagged annually, and recharged if necessary.
		<input type="checkbox"/> 45. Remove excess storage and/or combustibles from the furnace room.

Bathroom & Kitchen Facilities

1/30/2015	1/30/2015	<input checked="" type="checkbox"/> 46. Ensure all toxic substances and medications are inaccessible to children.
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Notes:

Building Maintenance

1/30/2015	3/19/2015	<input checked="" type="checkbox"/> 47. Keep all surfaces clean and in good repair.
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Notes:

		<input type="checkbox"/> 48. Provide 1 of the 4 monitoring options listed in the manual.
		<input type="checkbox"/> 49. Repair and/or paint surfaces in specified areas:

Notes:

12/30/2015	2/4/2016	<input checked="" type="checkbox"/> 50. Ensure that indoor and outdoor equipment is sturdy, safe and free of hazards.
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Notes:

Outdoor Play Area, Equipment and Maintenance

1/30/2015	7/28/2015	<input checked="" type="checkbox"/> 51. Provide and maintain play equipment to meet public playground design standards (ASTM F-1487) as specified by the Consumer Product Safety Commission (CPSC). (Not for profits by 10/18/14)
		<input type="checkbox"/> 52. Provide and maintain resilient surfacing (ASTM F-1292) and use zones under all play equipment that subjects children to a fall as specified by the CPSC.
1/30/2015	4/16/2015	<input checked="" type="checkbox"/> 53. Take necessary action to remove outdoor hazards.

Notes:

ALERT: Effective 8/6/14, stackable cribs are prohibited.

☒ See attached Transportation Inspection/Violation page.

Inspector(s) Name(s)

Jennifer Smathers

Transportation

3/19/2015	4/1/2015	<input checked="" type="checkbox"/> 54. Maintain transportation records at the center: record of each child transported; copy of driver(s) license(s); name, address and vehicle assignment for additional adult(s) on vehicle(s); copy of insurance, registration, inspection and maintenance records for each vehicle; record of semi-annual emergency evacuation drills for all school bus passengers; written parental authorization.
		<input type="checkbox"/> 55. Ensure that the driver of a school bus conducts 2 emergency evacuation drills annually.
3/19/2015	4/20/2015	<input checked="" type="checkbox"/> 56. Ensure that each driver of a Type I or Type II School Bus possesses a valid Commercial Driver License (CDL) in at least a Class B or Class C, with a passenger endorsement.
		<input type="checkbox"/> 57. Ensure that each driver of a Type II School Vehicle possesses a valid CDL in at least a class C, with a passenger endorsement.
		<input type="checkbox"/> 58. Ensure that each school bus or school vehicle is equipped with either "S1" or "S2" plates, as applicable, and meets all applicable provisions as specified in the Manual.
		<input type="checkbox"/> 59. Ensure that each vehicle used to transport children has a valid inspection sticker issued by the Motor Vehicle Commission (MVC).
		<input type="checkbox"/> 60. Ensure that each vehicle used to provide transportation of enrolled children to and from the center is equipped with: 3 triangular portable red reflector warning devices; a removable first-aid kit; a fully charged and securely mounted fire extinguisher; all-weather radial or snow tires as needed.
		<input type="checkbox"/> 61. Maintain the interior and exterior of each vehicle in a clean and safe condition, with clear passage to operable doors.
		<input type="checkbox"/> 62. Ensure that the number or persons transported does not exceed the manufacturer's prescribed occupancy of the school bus or school vehicle, and/or the number of operable seat belts.
		<input type="checkbox"/> 63. Ensure that all children are transported in seats that meet federal motor vehicle safety standards.
		<input type="checkbox"/> 64. Cease the transportation of children in vehicles which violate MVC and DCF regulations.

Hide Section

#	Date Cited	Date Abated	Inspection/Violation Report Attachment	
8	1/30/2015	2/27/2015	The center is to ensure that children under 2 1/2 are only permitted in rooms 2 and 7. At the time of the inspection rooms 2, 5, 6 and 7 were being used for children under the age of 2 1/2.	Delete
8	1/30/2015	3/4/2015	The center is to ensure that there are no more than 21 children present under the age of 2 1/2. At the time of the inspection there were 31 children under the age of 2 1/2. The center will need to take immediate corrective action and provide documentation that the center will reduce by attrition.	Delete
13	1/30/2015	2/27/2015	Ensure there are five areas with five activities in room 8.	Delete
28	1/30/2015	2/27/2015	Provide a copy of a degree, transcripts and letters of experience for the head teacher.	Delete
28	1/30/2015	2/27/2015	Provide a copy of a diploma and letters of experience for the program supervisor.	Delete
29	1/30/2015	2/27/2015	Provide documentation on staff trainings for the use of fire alarms and emergency evacuation procedures.	Delete
34	1/30/2015	2/27/2015	Ensure staff are implementing the 2 step process of washing the table then disinfecting prior to the children eating.	Delete
42	1/30/2015	1/30/2015	Ensure rear exit in the kitchen remains free from boxes. At the time of inspection there was a box of toys in front of the door.	Delete
46	1/30/2015	1/30/2015	Ensure that cleaners are either stored in a locked cabinet or out of the children's reach. At the time of inspection cleaners were being stored under the sink in the infant room with out a lock on the door.	Delete
47	1/30/2015	2/27/2015	Repair or replace the cracked wooden handrails outside of Infant room 2 exterior exit door.	Delete
47	1/30/2015	2/27/2015	Repair or replace the torn changing mats in Rm 3.	Delete
47	1/30/2015	3/19/2015	Replace the torn nap mats throughout the center.	Delete
47	1/30/2015	2/27/2015	Clean or paint the walls and doors in room 5 that are soiled.	Delete
47	1/30/2015	2/27/2015	Replace stained crib sheets in room 7.	Delete
47	1/30/2015	2/27/2015	Replace the stained curtains in room 7.	Delete
47	1/30/2015	3/19/2015	Replace torn crib mattress in room 7.	Delete
47	1/30/2015	2/27/2015	Clean and paint the walls and doors outside of room 8 to remove tape and soil.	Delete
47	1/30/2015	2/27/2015	Clean or replace the microwave that is soiled in room 9.	Delete
51	1/30/2015	6/1/2015	Provide documentation for all climbing pieces to ensure they meet the ASTM F 1487 design standard.	Delete
53	1/30/2015	4/16/2015	Ensure climbing equipment is secured.	Delete
53	1/30/2015	4/16/2015	Ensure use zones are maintained for all climbing pieces.	Delete
500	1/30/2015	transfer	Provide a current Life/Hazard use registration.	Delete
500	1/30/2015	transfer	Ensure the correct code for children under 2 1/2 is reflected on the Life/Hazard use registration.	Delete
4	3/19/2015	4/16/2015	At the time of inspection room 7 had 7 children under 18 months with 1 staff. Staff need to ensure that ratio's are maintained at all times.	Delete
4	3/19/2015	4/16/2015	At the time of inspection room 11 had 10 children ages 3 and 4 years old and 4 children age 4 with only 1 staff. Staff are to ensure that ratio's are maintained at all times.	Delete
8	3/19/2015	6/1/2015	At the time of inspection Room 11 had 14 children present and the room is licensed for 13. Furthermore, documentation for room 10 indicated that the room has 15 children in attendance on various days when the room is licensed for 14. The center needs to ensure that space requirements are maintained at all times.	Delete
26	3/19/2015	8/24/2015	Ensure that all staff receive a CARI clearance.	Delete
27	3/19/2015	8/24/2015	Ensure that all staff receive a CHRI clearance.	Delete
54	3/19/2015	4/1/2015	Provide insurance documentation for the bus.	Delete
56	3/19/2015	4/20/2015	Ensure staff without a CDL with a passenger endorsement cease driving the bus immediately.	Delete
8	3/19/2015	7/28/2015	The center needs to ensure that children under 2.5 years are not present in room 5. At the time of the inspection room 5 had 7 children that were under the age of 2.5 years.	Delete
501	3/19/2015	6/1/2015	Complete and maintain at the center daily time sheets for the director with arrival and departure times.	Delete
8	4/16/2015	6/1/2015	At the time of the inspection room 11 had 15 children present when the room is licensed for 13. The center needs to take corrective action to reduce the capacity of the room. and reduce by attrition.	Delete
502	4/16/2015	6/1/2015	Ensure the director is present 50% of the daily operating hours.	Delete
53	6/1/2015	7/28/2015	Ensure play equipment is secured.	Delete
34	6/8/2015	7/28/2015	Ensure changing tables are cleaned using a fresh towel for each cleaning step.	Delete
35	6/8/2015	7/28/2015	Ensure children wash their hands with soap and water after diaper changes.	Delete
47	6/8/2015	7/28/2015	Ensure the straps in the toddler table are replaced.	Delete
30	6/8/2015	6/17/2015	Provide documentation for all staff on the discipline policy.	Delete

Note: If number is checked, see attachment page(s) for clarification.

#	Date Cited	Date Abated	Inspection/Violation Report Attachment	
4	7/28/2015	8/24/2015	At the time of the inspection room 8 had 21 school age children present with 1 staff. The ratio for this age group is 1:15. An additional staff is required.	Delete
8	7/28/2015	8/24/2015	At the time of the inspection room 8 had 21 school age children in the room. The classroom's capacity is not to exceed 14 children.	Delete
10	7/28/2015	7/28/2015	At the time of the inspection in room 5 a child was asleep with the blanket over their head. The center took immediate corrective action.	Delete
4	9/29/2015	11/20/2015	At the time of the inspection the infant room had 10 children under 18 months with 1 staff.	Delete
30	9/29/2015	2/4/2016	Retrain all center staff on the center's ratio policy. Provide documentation of the retraining and signature of receipt of the training.	Delete
1	10/6/2015	11/20/2015	At the time of the inspection a review of staff/child time sheets indicated that there were 14 children with 1 staff between the hours of 530 AM and 646 AM.	Delete
4	10/6/2015	11/20/2015	At the time of the inspection a review of staff/child time sheets indicated that there were 14 children, 3 children under the age of 18 months, 2 children that were 2.5 years of age, and 4 children that were 4 years old with 1 staff between 530 AM and 646 AM.	Delete
25	10/6/2015	2/4/2016	Provide an up-to-date staff record checklist.	Delete
26	10/6/2015	transfer	Ensure that all staff have a cleared CARI to include cWeb staff.	Delete
26	10/6/2015	2/4/2016	Provide termination documentation for staff with an unapproved CARI.	Delete
27	10/6/2015	transfer	Ensure that all staff have a cleared CHRI to include cWeb staff.	Delete
27	10/6/2015	2/4/2016	Provide termination documentation for staff with an unapproved CHRI.	Delete
503	10/6/2015	2/4/2016	Ensure all staff receive orientation within 2 weeks of hire and are directly supervised prior to receiving orientation. Provide documentation and signature for receipt of training.	Delete
28	11/20/2015	2/4/2016	Provide documentation for the Head Teacher.	Delete
28	11/20/2015	2/4/2016	Provide documentation for the Program Supervisor.	Delete
50	12/30/2015	2/4/2016	Replace non working light bulbs in room 9.	Delete
504	12/30/2015	2/4/2016	Ensure bottles are labeled with name and date.	Delete
505	12/30/2015	2/4/2016	Ensure bottles are not warmed in the microwave.	Delete
506	12/30/2015	2/4/2016	Ensure water is maintained at 110 degrees in room 2. Warm water was turned off.	Delete
47	12/30/2015	transfer	Repair or replace the stained ceiling tiles.	Delete
47	12/30/2015	transfer	Repair or replace the torn changing mat in the girls bathroom.	Delete
50	12/30/2015	2/4/2016	Ensure hanging cords throughout are secure.	Delete
50	12/30/2015	2/4/2016	Ensure outlets have covers in room 4.	Delete

Note: If number is checked, see attachment page(s) for clarification.

